RULES OF
EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS
PT UNITED TRACTORS Tbk

In order to ensure the safety and comfort of all parties involved in organizing the Extraordinary General Meeting of Shareholders ("**Meeting**") of PT United Tractors Tbk ("**Company**"), Shareholders and/or their proxy(ies) who attend the Meeting must follow the rules of procedure that have been determined, as follows:

1. The Meeting will be conducted physically and electronically through a KSEI Electronic General Meeting System ("**eASY.KSEI**") provided by PT Kustodian Sentral Efek Indonesia ("**KSEI**"). The Meeting will be conducted efficiently without affecting the validity of the Meeting.

2. Considering the limited capacity of the Meeting venue, the Company limits the maximum number of shareholders who can physically attend the Meeting to 300 (three hundred) people based on first come first served principle.

   Once the limit of 300 (three hundred) persons has been reached, in order to maintain the order and security of the Meeting, shareholders or their proxies who are unable to secure a seat will be requested to leave the Meeting venue in order to ensure the orderly and secure conduct of the Meeting.

3. Meeting will be conducted in *Bahasa Indonesia*.

4. Meeting shall be chaired by Mr. Frans Kesuma as the President Commissioner of the Company.

5. For every discussion on each of Meeting Agenda, the Chairman will provide the opportunity to honorable Shareholders or their proxy(ies) to raise questions in writing related to relevant Meeting Agenda.

   Question and answer procedure of the Meeting are as follows:

   a. The Chairman will provide the opportunity to raise question and/or to state opinion in writing, and only 1 (one) stage.

b. Only Shareholders or their proxy(ies) who are entitled to raise questions and/or to state their opinion in writing.

c. Questions or opinions that may be raised and responded are those directly related to the relevant Meeting Agenda being discussed.

d. In connection with the implementation of efficient Meeting, for each of the Meeting Agenda, The Chairman will answer or respond to a maximum 2 (two) questions and/or opinions from 2 (two) Shareholders or their proxy(ies) who are present virtually or physically, provided that each shareholder or their proxy have the opportunity to convey 1 (one) question and/or opinion prior to the voting process, before the voting commences. The other Shareholders who have not had the opportunity to ask questions or opinions, may submit their question(s) or opinion(s) related to the discussion of each Meeting Agenda to the Company's Investor Relations through email ir@unitedtractors.com or after the Meeting ended.

e. The Shareholders or their proxy(ies) who wish to raise question and/or to state their opinion shall raise their hands. Our Officer will approach the Shareholders or their proxy(ies) to provide question submission form. Shareholders or their proxy(ie)s are requested to submit the question and/or opinion before presenting their questions and/or opinions. The form should include the name of the Shareholder or proxy, the number of shares owned or represented, and one (1) question and/or opinion to be submitted.

f. The Chairman is entitled to authorize any party designated by the Chairman to answer/respond to any written questions raised by the Shareholders or their proxy(ies).

g. After the question and answer session ended, the Meeting will be continued to adopt the relevant Meeting resolutions.

6. Pursuant to paragraph (9) of article 23 of the Company's Articles of Association, the resolutions of the Meeting shall be adopted based on deliberation to reach a consensus. If fails to reach the consensus, the resolutions shall be adopted by voting.

7. A ballot will be distributed to the Shareholders or their proxy(ies) to simplify the Notary in counting the numbers of shares owned by the Shareholders, who agree/disagree/submit BLANK votes with regard to the proposals of the Meeting.

8. Only Shareholders or their proxy(ies) who are entitled to cast vote.

9. Each share grants its holder the right to cast 1 (one) vote. If 1 (one) Shareholder owns more than 1 (one) share, he/she is only allowed to cast vote once which shall include all the number of shares he/she owned.

10. A verbal voting shall be conducted by raising hands according to the following procedures:

First	those who DISAGREE shall raise their hands.
Second	those who give BLANK votes shall raise their hands.

If there are Shareholders or their proxy(ies) giving DISAGREE votes or BLANK, our official in charge will collect the ballots that are already distributed and will deliver them to the Notary to be counted.

11. For the Shareholders or their proxy(ies) who give BLANK votes, they shall be considered as casting the same votes as those of the majority or its power of attorney who casting votes.

12. For the Shareholders or their proxy(ies) who do not raise their hands, their votes shall be considered as affirmative votes.

13. In voting, votes cast by the Shareholders or their proxy(ies) shall apply to all shares owned by such Shareholder, and the Shareholder or their proxy(ies) shall not be entitled to grant authority to more than one proxy for a portion of the shares owned with differing votes, except for (a) the Custodian Bank or the Securities Company as Custodian Securities representing their clients the Company's Shareholders and (b) the Investment Manager which represents the interests of mutual funds under its management.

14. Voting regarding persons is done by unsigned sealed ballots and voting regarding other matters shall be made by voice, unless the Chairman determines otherwise without there being any objection from one or more Shareholders jointly representing at least 10% (ten percent) of all the shares with legal voting rights issued by the Company.

15. For the Shareholders or their proxy(ies) who physically present at the Meeting must follow and pass the safety protocols of the Company. The Shareholders or their proxy(ies) must follow examination procedures carried out by the Company and the building management

where the Meeting is being held. For Shareholders or their proxy(ies) who are in unhealthy condition (especially having/feeling symptoms such as cough, body temperature above 37.3°C, or flu, etc.), the Shareholders or their proxy(ies) must wear a mask at the Meeting location as a measure to prevent the spread of the risk of transmission to other parties. The Company reserves the right to take further action should any Shareholder or their proxy(ies) fail to comply with the health and safety protocols implemented by the Company and the building management.

16. Shareholders who have access or link to the eASY.KSEI and sub-menu AKSes.KSEI, which was obtained pursuant to the applicable regulations ("**Meeting Access**") must keep the confidentiality of the Meeting Access and are prohibited to provide and/or share their Meeting Access to any unauthorized party.

17. Any and all information, pictures, sounds, explanations and other information in any form submitted and broadcasted before and during the Meeting on the day of the Meeting ("**Meeting Information**") are confidential and belong to the Company. Shareholders are not permitted to (i) take pictures (photos and/or videos), record pictures and/or sounds, share and/or disseminate the Meeting Information to any party; or (ii) use the Meeting Information in any way that may harm the Company.

18. Each party attending the Meeting is obliged to follow the proceedings of the Meeting in an orderly manner. In connection with this, the Chairman of the Meeting is entitled to take the necessary actions (whether legal or other necessary actions), including but not limited to prohibiting any party, who disrupts the course, order and/or security of the Meeting including conducting any violation of point 15, 16 and 17 above, to be in the Meeting room.

19. If there are matters relating to the organization of the Meeting that are not and/or insufficiently regulated in the Company's Articles of Association and/or the Rules of the Meeting, the Chairman of the Meeting has the right to decide on such matters.

20. If any Shareholders is unable or chooses not to attend the Meeting physically, the Shareholders can still exercise their rights to raise a question and/or cast vote on each Agenda by the following:

    l. To authorize an independent party appointed by the Company, namely PT Raya Saham Registra ("**RSR**") as the Securities Administration Bureau, to attend the Meeting and cast its

votes on each Meeting Agenda; and

II. To take note of the Meeting electronically through eASY.KSEI, among others:

a. The Procedures of Submission of Question and/or Suggestion through Virtual Meeting

(i) The Shareholders or their proxy(ies) may convey the question and/or opinion in written through the chat feature in the "*Electronic Opinions*" column which is available on the E-Meeting Hall screen in the eASY.KSEI system. Submission of question and/or opinion can be carried out during the status of the Meeting in the "*General Meeting Flow Text*" column is "*Discussion started for Agenda item no. ()*.".

(ii) The question and answer session are only provided by the Company to the Shareholders or their proxy(ies) who attend electronically with a maximum time of 1 (one) minute to submit questions per Agenda item of the Meeting or can be ended sooner if all Shareholders have asked questions.

(iii) For the proxy(ies) who are present virtually and will convey a question and/or opinion of their Shareholders during the discussion session for each Meeting Agenda, they are required to write down the names of the Shareholders they represent and the amount of shares ownership then followed by the related question and/or opinion.

b. Cast Vote through Virtual Meeting

(i) The virtual voting takes place in the eASY.KSEI system on the menu of E-Meeting Hall and on the sub-menu of Live Broadcasting.

(ii) The Shareholders or their proxy(ies) who attend but have not cast their votes for the Meeting Agenda, the Shareholders or their proxy(ies) have the opportunity to cast vote during voting process through E-Meeting Hall in eASY.KSEI system is opened by the Company. When virtual voting on each Meeting Agenda begins, the system will automatically run the voting time by count down with maximum 1 (one) minute. During the virtual voting process, the "*Voting for Agenda item no () has started*" status will appear in the "*General Meeting Flow Text*" column. If the Shareholders or their proxy(ies) do not cast vote for the related Meeting Agenda until the status of the

Meeting as shown in the "*Voting for Agenda item no () has ended*", shall be deemed to have cast an **Abstain** vote for the related Meeting Agenda.

(iii) Voting time during the virtual voting process is the standard time as set out in eASY.KSEI system. The Company determines the time policy for direct virtual voting for each Meeting Agenda (with a maximum time of 1 (one) minute for Shareholders to cast dissenting votes or abstain for each Meeting Agenda or it can be ended earlier if all Shareholders have voted).

(iv) In the event there is an obstacle during the Meeting preventing virtual voting through eASY.KSEI system, resulting in the inability to conduct the voting, the Chairman of the Meeting shall have the authority to discuss the rest of the Meeting Agenda first and postpone the voting process and thereafter continue the voting upon: (1) eASY.KSEI has been recovered; and (2) the discussion of all Meeting Agenda has been conducted.